

Interim Measures for the Administration of Special Funds for Talents' Projects
Formulated by Personnel Department of Nanjing Forestry University
(Reviewed and approved by the University Finance and Economic Management Committee
meeting on November 21, 2018)

With the country's emphasis on talents' work, the research funds for various types of talents' projects, which are obtained through the application of the Personnel Department are increasing, and these measures are formulated in order to facilitate the management of funds.

The First Category: Funds for University Talent Research Projects:

The single invoice expenditure and temporary loan, with less than 30,000 yuan (including 30,000 yuan) are used only after being reviewed by the project leaders; the single invoice expenditure and temporary loan, with between 30,000 and 50,000 yuan (including 50,000 yuan) are used only after being reviewed by the Dean of the College(Research Institute); the single invoice expenditure and temporary loan with more than 50,000yuan are used only after being signed by the Dean of the College (Research Institute) and being reviewed by the Personnel Department of the university. The funds for scientific research start-up are used for equipment and materials, testing and assaying, labor costs, publishing/ documentation/ information dissemination/ intellectual property fees, travel expenses for participation in academic conferences, and conference fees, of which the proportion of labor costs does not exceed 20%. Labor costs are only used for postgraduates and postdoctoral personnel who directly participate in project researches. Labor expenses are signed by the Dean of the College.

The Second Category: Funds for Provincial and above Talent Projects:

The single invoice expenditure and temporary loan with less than 30,000 yuan (including 30,000 yuan) are used only after being reviewed by the project leaders; the single invoice expenditure and temporary loan, with between 30,000 and 50,000 yuan (including 50,000 yuan) are used after being reviewed by the Dean of the College (Research Institute); the

single invoice expenditure and temporary loan with more than 50,000yuan are used only after being signed by the Dean of the College (Research Institute) and being reviewed by the Personnel Department of the university. The scope and proportion of expenditures for provincial and above talent projects shall be implemented in accordance with the relevant agreements in the project proposals, task books or contracts. The independent-fund management measures shall be implemented in accordance with the corresponding measures. The projects funded by the provincial finance are implemented in accordance with the “Administrative Measures for Jiangsu Provincial Financial Special Funds”. The use of other project funds is carried out in accordance with the “Interim Measures for the Administration of Scientific Research Funds of Nanjing Forestry University” (Nanlinke [2018] No. 2). Labor expenses are used only after being signed by the Dean of the College.

The Measures shall be implemented from December 1, 2018, and the Personnel Department shall be responsible for the interpretation. The original Interim Measures for the Administration of Scientific Research Funds Formulated by the Personnel Department of Nanjing Forestry University shall be abolished at the same time.